

Department of Psychology
Co-Supervisory Agreement Form

According to SGPS, each co-supervisor or joint-supervisor (the distinction reflects the SGPS status of the supervisors; hereafter the term “co-supervisor” is used for brevity) of a trainee receives equal “credit” for student supervision. This implies an equal degree of involvement in student training; however, in practice, it is not unusual for one co-supervisor to assume more responsibility than the other. While this does not necessarily cause problems, it is good practice for both supervisors to have a sense of how the trainee is progressing through the program, and for all parties involved to have an initial discussion of the expectations regarding the nature of the co-supervisory relationship *prior to formalizing the arrangement*.

The purpose of this document is to highlight the minimum expectations of supervisors that may be underappreciated in the context of co-supervision. Please note that these expectations are already in place as SGPS policy.

Expectations:

1. Each supervisor meets the appropriate SGPS requirements for co-supervision. Further, in the case of retirees, eligibility to supervise students has been verified by the graduate chair.
2. Prior to formalizing co-supervision, the faculty members and the trainee will meet as a group to discuss key issues such as the source of student support/funding, the frequency of meetings between student and each mentor, expectations regarding involvement in each supervisor’s lab (e.g., lab meeting attendance), etc.
3. All parties involved recognize that either co-supervisor could potentially end up as the sole supervisor if circumstances required it. Both supervisors and the trainee consider whether such a scenario would be acceptable to them before agreeing to a co-supervisory relationship.
4. Both supervisors participate in the annual evaluation of student, providing consensus ratings of the student as well as meeting with the student to discuss these ratings. In cases where a student is experiencing problems progressing through the program, both supervisors participate in remediation strategies.
5. Both supervisors meet regularly with the student and other thesis advisory committee members, attending the trainee’s proposal and defense meetings among other relevant landmarks in training.

6. For a complete list of expectations surrounding graduate supervision, see also:
http://grad.uwo.ca/current_students/regulations/11.html

By signing below, each co-supervisor indicates that they have read and discussed these guidelines with each other and the trainee. The trainee is signing to indicate participation in the discussion.

Co-supervisor Name (Print)

Co-supervisor Name (Sign)

Date

Co-supervisor Name (Print)

Co-supervisor Name (Sign)

Date

Trainee Name (Print)

Trainee Name (Sign)

Date